**Attendance and HR System**

**for BPO**

1. Daily Login Time of

employee

2. Attendance recording

3. Daily work target

4. Error in task

5. Manage break time

6. Logoff time

7. WFH

8. Employee records(personal

detail, professional detail, shift

details)

9. Late login relaxation

10. Leaves 3/month

11. Salary calculation

12. Overtime facility

13. Employee Care Request

14. Employee work observation

Users - Employees, Client,

Team Leader, Manager, HR,

EC

Module - 1 - Login and

Authorization

- Login screen

- forgot password

-Logout

-Profile Screen

- Authorization

Module - 2 Attendance

- Login Time History

- Logoff time recording

and History

- Overtime recording

screen

- Late Login relaxations -

3

- break times

Module - 3 - Employee records

- Add/Edit/View

employee record(personal and

professional)

- Salary Calculation

- Employee Shift

details, WFH

- Employee care

request

- Leave details

Module 4 - EmployeeWork

- assign task to

employee and decision target

hours